

Submittal Date \_\_\_\_\_

PVA Map Number \_\_\_\_\_

### CONDITIONAL USE PERMIT APPLICATION Multiple Dwellings

The following Items are required, along with this application, **three (3) weeks prior to the scheduled meeting:**

- One (1) copy of the Subdivision Plat illustrating the proposal.
- One (1) copy of the deed(s) and legal description(s) of the property.
- A Sketch Plan of the site illustrating the follow:
  - Property lines, Structures (dwellings, barns, shops, etc), Driveways (existing/proposed), Proposed dwelling(s) and distances from all property lines.
- The Application Fee, payable to the Hardin County Planning and Development Commission (not refundable).
- The Recording Fee for the Certificate of Land Use Restriction (refundable if the proposal is not approved).

Date Paid \_\_\_\_\_ Amount \$ \_\_\_\_\_

<b>Land Use Group (Check One)</b>	
Urban Area _____	Rural Village _____
Rural Village _____	Natural Resource _____
Kentucky 313 Corridor _____	Interstate Commercial _____
Industrial Area _____	
<b>Planning Area (1-28, See Pgs 3-15 and 3-16 of Comprehensive Plan)</b>	
_____ #	_____ Planning Area
<b>Existing Zoning District</b>	
R-1	R-2
R-3	C-0
C-1	C-2
B-1	B-2
I-1	I-2
IH	PD-1

<b>Owner Information</b>	<b>Applicant Information</b>
Name(s) _____	Name(s) _____
Mailing Address _____	Mailing Address _____
City _____ State / Zip _____	City _____ State / Zip _____
Phone _____	Phone _____

Describe the additional dwelling for which the conditional use permit is requested.

- Actual Box size: \_\_\_\_\_
- Square Footage of dwelling: \_\_\_\_\_
- Will the transportation features (wheels and axles) be removed from the manufactured home and placed on a permanent foundation?

No	<input type="checkbox"/>	Yes	<input type="checkbox"/>
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How long do you intend the temporary dwelling to be placed on the property?  
No longer than \_\_\_\_\_ months / years from meeting date

List all individuals, and their relationship to the owner, who will be occupying the additional dwelling for which the conditional use permit is requested. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Where will the additional dwelling be located on the property? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will approval of the conditional use change the exterior appearance of the property by reason of sight from adjoining properties?

No	<input type="checkbox"/>	Yes	<input type="checkbox"/>
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(If yes, describe) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will screening or buffering be established and maintained to shield the additional dwelling from adjoining property owners and/or the road?  
(Typically the Board requires White Pine trees ten feet (10) on center to screen the dwelling from view.)

No	<input type="checkbox"/>	Yes	<input type="checkbox"/>
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(If yes, describe) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will a second driveway entrance be needed for the additional dwelling?

No	<input type="checkbox"/>	Yes	<input type="checkbox"/>
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(If yes, describe) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please read the following information pertaining to the application for a Conditional Use Permit.**

**CONDITIONAL USE PERMITS**

A. Conditional Use Permits (CUP) may be authorized as per KRS 100.237, as amended, by the Board of Adjustment to allow the proper integration into the community of uses which are specifically named in this ordinance which may be suitable only in specific locations of a sector or district only if specific conditions are met.

B. Applicants proposing conditional uses shall submit one copy of a completed conditional use application to the staff. A list of all surrounding property owners shall also be submitted at this time. Within four days of submission, the staff shall determine whether the application and list are complete and accurate.

C. Applicants proposing conditional uses shall pay a fee as established by resolution by the Commission, and available upon request.

If at any point in the process, the applicant decides to withdraw the proposal, they are entitled to a refund of any unused fees. All refunds shall be made within seven days of receipt of the applicant's written notice of withdrawal.

D. Any use, building or activity legally in existence as of the effective date of this ordinance or for which a building permit was issued prior to the effective date of this ordinance, shall not require a CUP, so long as such existing use, building or activity is not expanded or enlarged.

E. Should any request for a CUP be denied, at least six (6) months shall elapse before another application for the same is considered. The six month period shall begin on the date of the meeting final administrative action was taken.

**STANDARDS FOR ISSUANCE of a Conditional Use Permit as follows:**

(DGS Section 3.12)

the use does not tend to change the character and established pattern of development of the area;

the use is in harmony with the uses permitted by right under the sector and district in question and it does not affect adversely the use of neighboring properties;

the use will not hinder or discourage the appropriate development and use of adjacent land and buildings or impair their value;

the use shall not adversely affect the health or safety of persons residing or working in the vicinity of the proposed use;

the use shall not be detrimental to the public welfare or injurious to property or improvements in the vicinity;

the use shall be in accord with the purposes of the DEVELOPMENT GUIDANCE SYSTEM and the COMPREHENSIVE DEVELOPMENT GUIDE;

