

Inspections—Building Portal

All permits require inspections by our department to ensure that all applicable code requirements have been met and that the project has been constructed according to the approved plans. The number of inspections varies according to each project but generally occur at foundation stage, framing or “rough-in” stage, and a final inspection. It is the responsibility of the permit holder to notify the department when the work is ready for inspection.



Public Hearings—Planning Portal

All Map Amendments, Conditional Use Permits and Variances require a Public Hearing. The online planning portal allows you the ability to see when a public hearing will be taking place as well as the results of the Public Hearing by searching planning applications through our online portal.



- Public Meetings are held on the 1st & 3rd Tuesday and Thursday of every month.

The Hardin County Planning & Development Commission administers the construction review process to protect the health, safety, and welfare of the community by reviewing and inspecting newly constructed and altered buildings and structures for compliance with the Kentucky Building Code.

When do you need a Permit?

A Permit is needed to construct, enlarge, remodel, or change occupancy of a building, or to erect, install, alter, repair, remove, convert or replace any electrical, gas, mechanical, or plumbing system.

Permits are NOT required for:

- One story detached accessory structures less than 200 square feet in floor area
- Retaining walls not over 4-feet in height
- Painting, tiling, carpeting, cabinets, counter tops and other finish work

*** A Zoning Permit is required for all construction activities. ***

150 North Provident Way, Suite 225
Elizabethtown, Kentucky 42701

Phone: 270-769-5479
Fax: 270-769-5591
E-mail: permits.hcpdc@hcky.org



Hardin County Planning & Development Commission



Hardin County Planning & Development Commission

Online
Contractor
Portal

**A Quick Guide For
Hardin County Contractors**



270-769-5479

What is the purpose of the online portal?

Welcome to the new Contractor Portal!


We are pleased to offer our Contractors access to Planning and Development Commission services online, 24 hours a day, 7 days a week.

The online services are efficient and reduce processing time. We trust this will provide you with a new, higher level of service that makes living and working in the Hardin County community a more enjoyable experience.

How do I register?

Call the Hardin County Planning & Development Commission Office at 270-769-5479 to obtain your sign in/web code.

What is the process to initiate an online application?

1. Visit www.hcpdc.com
2. Click on Applications and Forms / Online Permits.
3. Choose Prospective Portal:

* Building Portal * Planning Portal
4. Initiate the Application by Fully Completing the Request & Submit Online
5. Payment and any supporting documents must be received within 2 business days or Request will not be processed.
6. After the initiated application is reviewed, the supporting documents are received, and payment has been submitted, the permit will be available for pick up at our office.

A Permit gives you legal permission to start construction on a project in accordance with approved plans. Permits are required by local Ordinance and the Kentucky Building Code.

Building and Electrical Permits require additional documents and payment in order to complete your application, refer to the [Kentucky Building Code Checklist](#).

Building Search

The **Building Search** allows you to:

- Search Building and Electrical Applications
- Review Project Information
- Schedule an Inspection (See [Inspection Map](#))
- View Scheduled or Completed Inspections and
- Pay any outstanding Balance Online



Planning Search

The **Planning Search** allows you to:

- Search Applications
- Review Project Information
- View Scheduled or Completed Public Hearings and
- Pay any outstanding Balance Online



Have a
Wonderful Day!