

HARDIN COUNTY PLANNING & DEVELOPMENT COMMISSION

Hardin County Government Center, 150 N. Provident Way, Suite 225
Elizabethtown, Kentucky 42701

REQUEST TO INSPECT PUBLIC RECORDS
For Residents of the Commonwealth [(see KRS 67.870 (1) (10))]

TO: Hardin County Planning & Development Commission

DATE: _____

I request to inspect the following document(s):

for the purpose of (commercial or noncommercial use):

Number of copies @ \$.10 per page _____	Certified Copies: Yes / No	DVDs _____	Total Due
Plans 24" x 36" @ \$5.00 each _____	\$5.00 for 1 st 3 pages _____	@ \$10.00/ea	\$ _____
	\$0.50 each additional page _____		

Paid \$		Check #:		Money Order		Cash	
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Name: _____

Signature: _____

Company: _____

Address: _____

Phone: _____

Email: _____

Yes, If possible, provide documents by email at no charge.

DISPOSITION

The following disposition was made of the above request:

Signature of Custodian

Date

KRS 61.872 Paragraph 5

If the public record is in active use, in storage or not otherwise available, the official custodian shall immediately notify the applicant and shall designate a place, time, and date for inspection of the public records, not to exceed five (5) days from receipt of the application, unless a detailed explanation of the cause is given for further delay and the place, time, and earliest date on which the public record will be available for inspection.